

AAA and Out of Area Team Registration Guide

Step 1 – Register your team online thru the Full Team Registration Box located at the bottom of the page on the website for the specific season that you are registering for. Payment is required at time of registration. A team Invitation email will be sent to you within 72 hours of registration. Please be sure to check your inbox, or junk mail for this invite. (Paper registrations are no longer being accepted)

Please note the team invite will be sent to the person who registered the team thru their Bonzi username. If a team manager or team mom registers and signs in with their own Bonzi username, the team invite will be sent to them, not the head coach. If a head coach registers a team with their own Bonzi username then the team invite will be sent to the head coach.

Step 2 – Once you receive the team invite, click the “accept Invitation” link in email. Sign in to Bonzi with the same username that was used to register the team with. Once you sign in you should see a Bonzi Team with your team name. If you do not see the team name in the Bonzi team, do not create a team. If you create a team it will not be linked with American Legion Bonzi. Please email renee@susa.com if you sign in and don't see your team name.

Step 3 - After signing in go to the roster. Click on the “Add new roster members” that should be located in the upper middle portion of the page. You will invite your players and coaches here. For the player, enter the player's name, parent's email, and make sure the “Role” is player. For the Coach enter the Coach's name, email and change the role to coach. Once you have entered your players and coaches, click the “Add Roster members and Send Invites to emails provided”

Step 4 – Make sure all parents and players are aware they will be receiving a team invite. If a parent says they did not receive a team invite ask them to check their junk mail. If they still say they did not receive one, then resend another invite. The team invite is a registration for the parent to fill out (no fee attached to registration) that allows the player to play in Spokane American Legion Baseball league and required waivers for parents/players to agree to.

Step 5 – Make sure all players and Coaches are registered and rostered to your team. A player or Coach is rostered if the player or coach's status says “Activated – Membership pending”, no further action is required. If the status says “Not Activated – Membership pending”, the team invite has not been accepted.

IMPORTANT NOTE: Team Invitations are meant to be used once. If you have already accepted your team invite, you may receive an “Invalid Team Invite Code” message if you use the link again. If you receive the message, simply log into your account thru bonziteam.com and you will most likely see your team waiting for you.